

Shared Policies for Grades 6, 7, and 8

An overview of the curriculum for middle school students is provided in the online *Curriculum Guide*. To locate the guide, simply click on the Academics tab on St. Gregory School website's home page. In addition, teachers send a detailed curriculum newsletter to parents each month by email. Following are the policies that are shared by all middle school teachers. If you have questions, please contact your child's homeroom teacher.

Grading

Grading is on a total point system; all assignments, quizzes, and tests are *weighted* equally. Point values will vary and will depend on the complexity of the work. General point ranges are:

Class work	5-15 points
Homework	5-15 points
Quizzes	10-20 points
Projects	25-75 points
Tests	25-100 points
Essays/Writing Assignments	10-50 points

Students are responsible for keeping their graded work over the course of the quarter, until after report cards have gone home. This is important in case a discrepancy occurs. Parents are encouraged to ask their children to see their graded work from time to time in addition to monitoring their progress on PowerSchool. Simply click on each subject; homework is listed at the top in the "Section Description" area.

Homework

- Students are expected to bring their assignment planner (provided by the school) to class each day and to use it to record assignments. They are responsible for making sure they have copied down the homework assignments accurately and understand what is required to complete them.
- Writing assignments must be word processed unless otherwise indicated. Appropriate formats will be reviewed in class.
- Homework assignments are listed on PowerSchool each day.

Late Work/Absences

- Students are responsible for having their work in on time.
- Missed assignments may be turned in one day late but will *not* receive a grade higher than 50% of the original point value. Otherwise, missing work will result in a zero.
 - For sixth grade, this policy goes into effect mid-year;
 - For seventh grade, this policy is in effect for the entire school year
 - For eighth grade, this “safety net” is removed at mid-year.
- Students are responsible to ask their teachers or a reliable classmate about assignments missed when they are absent from school. It also is their responsibility to turn the work in when it is due. Students are generally allowed one day for each day absent to complete missed assignments; for long absences, students should speak with each teacher to develop a plan for making up work missed.
- If a student is absent the day an assignment is due, the student will be expected to turn in the assignment *the day he or she returns to class*.
- Homework will be collected at the beginning of class. Any homework turned in later in the school day will be considered late work.

Classroom Rules/Standards of Behavior

Our classroom rules are simple:

1. Respect yourself, respect others, and respect property.
2. Come to class prepared to participate and learn.

Students are expected to follow the rules to ensure an environment where everyone is held to high standards of classroom conduct. Disruptive behavior will not be tolerated, and such behavior will result in appropriate consequences.

Community Service Hours (7th and 8th Grades only)

Students are required to perform a minimum of **10 hours of community service** that must be completed by May 31, 2010. Of these 10 hours, 4 hours must be spent in outreach to the needy in our

community, 2 must be spent supporting the parish festival, and 4 hours may be spent on appropriate activities of interest to the student. Community service is one of the many ways that our curriculum gives students the opportunity to put the teachings of Jesus into practice.

- Students must complete a *Community Service Hours Verification Form* for the hours they work; forms are available from homeroom teachers and on the St. Gregory School website under the forms tab on the home page.

Questions/Help

It is important for students to become self-advocates. Students should ask a parent to talk to a teacher on their behalf only if the student and teacher are unable to resolve an issue together.

Students who have questions, concerns, or need assistance should not hesitate to talk with their teachers. Teachers are normally in the classrooms by 7:45 A.M. each morning and until 4:00 P.M. most afternoons (except Mondays due to faculty meetings). Students also may contact teachers by email; email addresses are available on the St. Gregory School website.

