

St. Gregory School Board

October 6, 2011

Meeting Minutes

Mr. Dooher call the meeting to order at 6:35 p.m. Eighteen people were in attendance. Tom Dooher, Father Paul Arnaud, Mike Pearl, Lisa Azzopardi, Alan Priest, Mary Rock, Tom Finn, Frank Marinaro, Tony Belforte, Carol Lozito, Jodi Dimaro, Kristin Besse, Randy Bickel, Alli Fitzgerald as presenter and three parent guests.

Introductions - Annette Brown, CFO for the Arch-Diocese was introduced.

Ms. Brown discussed strategic planning. Some schools produce an annual report; some create a five-year plan. She distributed a process for the school to follow to prepare its plan. She recommended the school take care of the curriculum issues and have the board/parents take care of the business issues (fund-raising, tuition levels, facilities upgrades for example).

Ms. Brown reviewed SWOT – Strengths, Weaknesses, Opportunities and Threats chart with a demo. The real process will take half to a full day, and we will most likely plan for a Saturday.

Categories for board committees to chair:

1. Finance
2. Fund-raising
3. Physical plant
4. Marketing & Enrollment
5. Scrip
6. Alumni
7. Strategic planning
8. Technology (current category)

This process is the beginning of a two year process for renewing the school's accreditation. Mr. Dooher wants to use the process to build a five-year strategic plan.

Before the next board meeting, members are to send Tom their top three preferences for chairing the committees. The committees will be between two-four in size.

Father Paul said the Women's club is reviving. It was formerly known as the Women's Guild and Karen Elmore is overseeing it.

There is work ongoing showing the parish and school kids the upcoming changes to the mass. Father Shunk is putting an alter server course together. Please pray for the women's retreat this weekend. Some facilities work is being done at the rectory and roof.

Mary Rock reviewed the eScrip results. We are above last year's revenues. Mr. Dooher suggested we think about beginning to use cards scrip (gift cards) for the holidays and consider how to do it securely.

Mary, Father Paul, Randy Bickel and Mr. Dooher will have a conversation within two weeks to discuss how to use card scrip.

Alli Zaro Fitzgerald gave an overview of the Winter Event, Saturday, Dec. 3, which will be a cocktail party with deserts and fund-raise for art-in-action and the fine arts. We will auction off a parking spot between the rectory and the Worner Center. There will also be a tuition raffle (non-parishoners will be eligible for \$2,000 cash prize). A new logo is being prepared for car magnets. A limited number of pre-hour tickets will be sold for an hour with Mr. Dooher.

The budget to actuals report was handed out.

Tony Belforte asked that the board be involved in the survey and Mr. Dooher said he would share the survey for input as soon as it is ready.

The meeting concluded at 8:05 p.m.

Submitted by,

Alan Priest

Secretary